

Glendore Public School FANTASTIC FEASTS



How to change or update your child/childrens class. This needs to be done at the start of each year.

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Firstly, Ensure you are logged into Flexi-Schools (using the App is the easiest way to do this).

Select the Profile icon in the bottom navigation bar.

Customer support		>		
Test Student		\rangle		
Winston		. >		
Jane		>		
Bobby		. >		
Fred		>		
Sally		ب >		
STUDENTS	1	+ ADD NEW		
Preferences		>		
Change Sign in PIN		>		
Change password		>		
Manage my details		>		

A new screen will appear, you should see your child/children listed under 'Students'.

Select the relevant student to expand their details. (I'm using Test Student).

STUDENT DET.	AILS	×	STUDENT DET	TAILS	
First name test Last name student			T	First name test Last name student	
SCHOOL SETT	INGS		SCHOOL SET	TINGS	
School name Glendore Pr Year level Kinderg	ublic School arten 2024		School name Glendore P Year level F Kinder	rublic School	
Glendore Child Care Kindergarten Year 1 Year 2			KB – Mr KD – Mi KO – M KR – Mi KW – M	KB – Mr Booth KD – Miss Dunbar KO – Miss Oakley KR – Miss Rutherford KW – Mrs Walsh	
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A new screen will appear listing your child's details.

Using the dropdown arrow at the right side of the screen you can update their year, a list will appear when you click on the dropdown arrow, choose the correct year.

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You can then do their class, again a list will appear when you click the dropdown arrow, listing the classes (eg KD – Miss Dunbar).

×
SCHOOLSETTINGS
School name
Glendore Public School Q
Year level
Flexischools Admin \sim
Class
Select one V
STUDENT LOGIN
Give student their own Flexischools Online Ordering Login
Save
Remove Student

Please remember to save after updating.

Green Save button at the bottom of the screen. You may need to scroll the screen for the SAVE button to appear.